

September 23, 2014

The Blue Lake City Council met in regular session at 7:00 p.m. on September 23, 2014. Mayor Sherman Schapiro called the meeting to order. Council Members present were Kevin Benjamin, Stephen Kullmann, Lana Manzanita, and Michele McCall-Wallace. Others present were City Manager John Berchtold and April Sousa.

### **Motion to Approve Agenda**

Councilmember Benjamin moved to approve the agenda after moving item 8, Fire District Tax Presentation, to occur after item 4, "E" cigarettes presentation, and removing item 6, Sale of Property at 150 Taylor Way, from the agenda. Councilmember Manzanita seconded. The motion carried unanimously.

### **Public Input**

Kara Newman, Parks and Recreation Director welcome April Sousa as Deputy Clerk.

### **"E" Cigarettes Presentation**

Jay McCubbrey from County Public Health came to give a presentation about the hazards of "E" Cigarettes. The presentation was closed by Lin Glen. Glen reminded the council of ordinance No. 487 in 2007, prohibiting smoking in or around workplaces and public places. A suggested update to the smoking ordinance definition was presented to the council. Council member McCall-Wallace suggests a review of current ordinance before making decision. No action can be made at this time. Reviewing current smoking ordinance and incorporating language for "E" cigarettes will be put on the agenda for next meeting.

### **Fire District Tax**

P.J. Lynch, chairman of the Blue Lake Fire District Board, came to give a presentation on the proposed special district fire tax. Some history of current revenue and costs were presented including a reminder of a special tax added in 2000. Other reasons for encouraging the tax are: changes in cost and number of calls; the district would like to increase personnel available; a structure is needed to cover 2 outside water tenders. This new tax assessment would be on top of 2000 assessment. There will be a citizen oversight committee. Vote ends October 29, 2014. District will hold a town hall meeting October 6, 2014 at 6 p.m. After some discussion, it was reminded that this is an informational piece for the council to be able to answer questions if needed. The Public was asked to give comments and questions.

### **Proposal Strategic Planning Modifications**

City Manager Berchtold refreshed the council memory on strategic plan. A couple items have been modified. After discussion, Councilmember McCall-Wallace motioned to have staff look at the additions and modifications and make recommendations to the council regarding action dates. Councilmember Benjamin seconded. Motion Carried.

### **Consolidation of City Clerk and City Manager**

City Manager Berchtold recommends that these two positions to be consolidated for now. He hopes to give training to incoming person to become City Clerk later. There was no public opinion. Council Member McCall-Wallace motioned to adopt the resolution #1040 on consolidating the City Clerk and City Manager positions. Councilmember Benjamin second. Motion carried.

### **Public Safety Commission**

City Manager Berchtold called attention to specific duties of Public Safety Commission.

Councilmember McCall-Wallace suggests these three priorities for public safety work plan: educating citizens on law enforcement services, proactive law enforcement communications, number functioning neighborhood watch type groups. Councilmember Manzanita states that these three are consistent with the strategic plan. A consensus

was made to have a joint meeting with the Public Safety Commission to discuss these three priorities.

There was public discussion around clarification on the relationship between neighborhood watch and the Public Safety Commission.

### **Emergency Plan Meeting**

Councilmember McCall-Wallace moved to appoint a sub-committee of Lana Manzanita and Mayor Schapiro to present emergency plan at community meeting in November. Councilmember Benjamin seconded. Motion Carried.

### **Discussion of reschedule meetings**

The October-December Calendars were discussed. Council Member McCall-Wallace moved that the Council change the regularly scheduled meetings of November 11 and 25 to one meeting on November 18. Councilmember Benjamin seconded. Motion carried. Councilmember Kullmann moved that the Council change the regularly scheduled meetings of December 9 and 23 to one meeting on December 16. Councilmember McCall-Wallace seconded. Motion carried.

### **Consent agenda – none**

### **Reports of Council and Staff**

Councilmember McCall-Wallace reported on the upcoming water bond measure.

Councilmember Kullmann stated that the Parks and Rec Commission meets next week where they will have continued discussion on gymkhana ring and neighborly complaints.

Councilmember Manzanita reported on League of Cities annual meeting.

Mayor Schapiro reported on the HCAOG meeting.

City Manager Berchtold reported that Karen Nessler has come out of retirement temporarily and part time until April Sousa comes on full time on the October 13.

### **Motion to adopt minutes from September 9, 2014**

Mayor Schapiro requested that it be specified “Dave Wells of Wells Commercial Real Estate” in the closed session statement regarding 150 Taylor Way Agency Negotiators. Councilmember Kullmann moved the minutes be adopted from September 9, 2014 with Mayor Schapiro’s request. Councilmember McCall-Wallace seconded. Motion carried.

### **Future Agenda items**

Joint meeting dates with Public Safety Commission; Review of smoking ordinance and possible action; Sale of property on 150 Taylor Way, if appropriate; County administrator and Undersheriff on county tax; Fire District Ballot

### **Correspondence**

Mayor Schapiro reported on letter from the USPS in response to the City’s letter of opposition to the proposed closure of the Eureka mail sorting facility.

**NOTE: A motion to enter into closed session to discuss the following subjects: Public Employee Performance Evaluation Pursuant to Government Code Section 549757 (City Manager)** Councilmember McCall-Wallace moved to enter into closed session at 9:23 p.m. Councilmember Manzanita seconded. Unanimous.

Council Member McCall-Wallace moved to end closed session at 9:40 p.m. Council Member Manzanita seconded. Unanimous. No formal action taken during closed session – unanimous that City Manager Berchtold’s review went well.

### **Motion to Adjourn**

Councilmember McCall-Wallace moved to adjourn the meeting at 9:42 p.m. Councilmember Benjamin seconded. The motion carried unanimously.